

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard  
Elm Grove, WI 53122

RECREATION COMMITTEE

June 21, 2018 \* 5:30 PM \* Park View Room

AGENDA

1. Call meeting to order
2. Approve meeting minutes from April 19, 2018

*Documents:*

[RC041918md.pdf](#)

3. Splash Pad Update
4. Mid-Summer Update
  - New Programs
  - Staffing & Wages
  - Campout
5. Discussion regarding abuse of department policies
6. Renaming of the Southeast Facility
7. Other Business
8. Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body

specifically referred to in the above notice.

RECREATION COMMITTEE  
MEETING MINUTES

April 19, 2018, 5:30 P.M., Park View Room

1.) Call meeting to order

Trustee Patty Kujawa called the meeting to order at 5:30pm.

Present: Trustee Patty Kujawa, Trustee Katy Cornell, Trustee Tom Michalski, Mr. Joe Coffey, Mr. Wes Parkin, Dr. Sue Retzack, and Ms. Rebekah Schaefer

Also Present: Ms. Erin Cross – Recreation Director

2.) Approval of minutes from February 15, 2018 meeting

Trustee Tom Michalski moved and Mr. Joe Coffey seconded the approval of the February 15<sup>th</sup>, 2018 meeting minutes. The motion carried 7-0.

3.) Splash Pad Update

Recreation Director, Ms. Erin Cross noted that since the last meeting a survey of the area in and around the existing wading pool was completed and that data was turned over to Commercial Recreation Specialists so they could continue on with the design and development process and work towards a more precise estimate of expense. Committee members asked for additional information regarding the capacity of the splash pad, total square footage, to make sure access was ADA compliant, and that all gates and access points would be looked at for safety. Particularly, with regards to small children unexpectedly gaining access to the pool.

4.) Playground Safety Update

Ms. Erin Cross began the discussion by noting that all repairs and replacements of playground equipment or materials are done at the instruction of the manufacturer, per section 4.2 of the Public Playground Safety Handbook. It should be noted that all repairs and replacements that have been completed on the current playground, have been done with funds raised through memorial brick sales. The committee reviewed the concern brought forth by Mary Inden at the February meeting with regards to the clatter bridge. Dr. Sue Retzack moved to that no changes be made to the clatter bridge, with the understanding that future information be considered. Trustee Tom Michalski seconded the motion, and it carried 7-0.

5.) Summer Staff Wages Discussion

Ms. Erin Cross raised the concern of how the national lifeguard shortage is affecting Southeast Wisconsin. The State of Wisconsin has addressed this by lowering the minimum age to lifeguard to 15 years old. Likewise, communities neighboring Elm Grove have raised their wages to \$9.79 or \$10 per hour, some paying time and a half on Saturdays. In comparison, Elm Grove starts lifeguards off at \$8.15 per hour. A department organizational chart, pay scale, and 2017 expense by position was presented to the committee for consideration. Ms. Erin Cross will continue to gather information from Southeast Wisconsin and compile that for consideration.

6.) Rebranding & Upgrading the snack area at the Pool House

Mr. Joe Coffey initiated the discussion by noting the need for a comprehensive plan for the pool house. The area could include more seating, an area to host parties, and address updating the locker room areas. No action was taken at this time.

7.) Lighting the Flag at South Park

Mr. Joe Coffey noted there is a flag pole at the Southeast Facility currently flying a Tree City flag. He proposed that an American Flag be flown at the location, with the addition of solar powered lights to light the flag. Mr.

Joe Coffey moved the American Flag and lighting be implemented pending a financial review. Dr. Sue Retzack seconded the motion, and it carried 7-0.

8.) Replacing the softball field grass with turf

Mr. Joe Coffey sited a current trend in softball and baseball that clubs and teams are more frequently playing on “Ultra turf” which requires less maintenance and handles rain events substantially better than grass. Ms. Erin Cross noted the increase in reservations and use of the fields in Village Park. No action was taken at this time.

9.) Renaming of Southeast Facility

The committee discussed past actions that were taken to rename the Southeast Facility, as well as the future name having significance to the Village of Elm Grove or possibly incorporate the history of the area. The committee resolved to do a little individual research and bring some suggestions to the next meeting. Ms. Erin Cross noted she would bring documentation for the process the Village follows for renaming parks. Mr. Joe Coffey moved that the Committee officially name the park. This was seconded by Ms. Rebekah Schaefer, and carried 7-0.

10.) Other Business

Ms. Erin Cross stated the summer Recreation Guide is available online and would be delivered to mailboxes soon! She noted a few new programs this summer including an outdoor nature program for children, an Adult Novice Swim Program on Saturday mornings, and an Adult Bocce Ball League.

11.) Adjourn

Mr. Joe Coffey moved and Ms. Rebekah Schaefer seconded approval to adjourn. The motion carried 6-0. The meeting adjourned at 6:46pm. Trustee Tom Michalski was excused at 6:32pm for another commitment.

Respectfully Submitted,

Erin M. Cross, Recreation Director