

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

FINANCE COMMITTEE
Capital Budget Workshop

Friday September 9, 2016* 7:30 AM * Park View Room

AGENDA

- 1. Call meeting to order.**
- 2. Discussion of Capital Budget Draft**

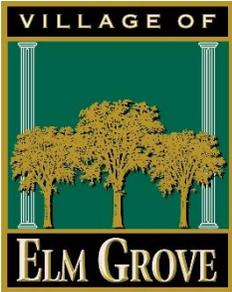
Documents:

[*Capital Budget Draft 9-9-16.pdf*](#)

- 3. Other Business**
- 4. Adjournment**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice



Proposed Capital Budget 2017-2021



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MEMO

August 30, 2016

To: Finance Committee
Village Board

From: Dave De Angelis
Monica Hughes

RE: 5 Year Capital Budget

Attached is the proposed 5 year capital budget for discussion at the upcoming workshop on Friday September 9, 2016 at 7:30 am. Staff will present their budgets and answer questions. As in past years this will be an initial review with continued evaluation and updates throughout the month of October in conjunction with the operating budget.

The document includes a

- Summary by department of the total for each of the next 5 years and identifying the current funding level required.
- Individual project sheets describing the requests and needed funds.
- A summary of the current year's capital activity.
- The village's capital fund and capitalization policy for review and to assist in understanding the village's process.

In past years our tax levy required for capital has been about \$600,000 this comes from annually funding 20% of a budget of approximately \$2.5 million plus an annual appropriation for fire truck replacement of \$75,000. As you will see upon review, this current budget draft calls for funding at \$741,000.

This can mainly be attributed to the Watertown Plank Road Bridge which was included in the 2016 budget at \$400,000. Funding of the bridge has been a challenge as the anticipated state grant funding for reconstruction was not received. The bridge had been included during early years in the capital budget at the 20% share the village would have needed through the state program, \$157,000. At the time the 2016 budget was approved, construction costs were estimated at \$400,000, the increase was budgeted to be funded by \$163,550 of set-aside future project funding in capital and \$100,000 from Waukesha County to be received in 2017. The project was bid in December and came in substantially higher at a new estimated cost of \$625,000 which was approved. The village was able to transfer \$100,000 additional from the general fund as a result of positive operations in 2015 but the remainder, \$125,000, is attributing to the higher levy.

It should be noted that the Marcella Bridge is currently included at the 20% share. With the uncertainty of the state bridge program it may need to be evaluated. The village also intends to explore options for rebuilding/repairing this bridge with our engineers which may be less costly than rebuilding through the state program.

Included in the 2016 fire department approved expenditures is the purchase a rapid response vehicle. The funding for this vehicle will come from the Fire Truck Replacement fund. The department is still researching its needs but expects to order the vehicle in 2016 with delivery in 2017. It should be noted that the cost is now estimated at \$185,000 as compared to the previous estimate of \$150,000. These additional funds would also come from the fire truck replacement account and not impact the current year levy.

Staff is still evaluating a number of capital projects and may have additional information prior to the September 9th workshop or during the October meetings. Current open items are installing fiber optic cable to take advantage of state internet access, changes to children's wading pool/splash pad, pool deck and playground shading, Marcella Bridge, and concrete access pad to fire department garage.

If you have any questions please feel free to contact either of us prior to the meeting.



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Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Draft for September 9, 2016 Workshop

Department/Capital Item	2017	2018	2019	2020	2021	TOTALS
Summary						
General Government	71,488	274,918	293,968	162,168	209,918	1,012,460
Police Department	70,500	127,000	110,000	62,000	117,000	486,500
Fire Department	17,000	17,000	17,000	17,000	18,000	86,000
Emergency Medical Services	-	-	-	155,000	-	155,000
Public Works	117,500	282,000	44,400	216,000	247,500	907,400
Recreation	11,500	25,500	5,000	7,500	15,000	64,500
Library	15,000	25,950	-	7,200	-	48,150
New Equipment	19,250				-	19,250
Fire Equipment Funding -	75,000					75,000
Total	397,238	752,368	470,368	626,868	607,418	2,854,260
<i>% of funding per formula</i>	x 100%	x 80%	x 60%	x 40%	x 20%	
Dollars required per formula	397,238	601,894	282,221	250,747	121,484	1,653,584

<i>2016 Activity</i>	
2016 Activity	12/31/15 Capital Fund Ending Balance (unappropriated) 1,409,968
	<i>Add 2016 Revenue</i>
	2016 taxes levied 584,500
	2016 interest 6,500
	2016 computer aid (aid > \$10,000) 16,043
	User fees-solid waste and stmwtr 14,000
	Sale of assets 52,700
	673,743
	<i>Less 2016 expenditures</i> (1,632,920)
	<i>use available funds for fire truck funding</i> 185,000
	<i>use available funds for WTPR bridge</i> 163,550
	Ending Fund Balance 799,341
	2017 Funding Required per Formula 1,653,584
	2017 Estimated funding required for 5 Year Items 854,243
	Estimate of 2017 computer aid (6,000)
	Funding reimbursement from Waukesha Cty for WTPR bridge (100,000)
	Estimate of 2017 interest (6,500)
	Estimated Tax Levy to Fund 5 Year Items 741,743
	2016 Tax Levy to fully fund 741,743
	2015 levy 584,500
	increase 157,243

<u>Additional Capital Funds</u>		
	12/31/2015	12/31/2016
Fire Truck Replacement	270,000	160,000
Available funds (set aside for future projects)	163,550	
User fees designated for front end loader		7,000
User fees designated for street sweeper		7,000
	433,550	174,000
		total ending FB 973,341

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021
Draft for September 9, 2016 Workshop

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
Summary						
General Government	71,488	274,918	293,968	162,168	209,918	1,012,460
						-
Police Department	70,500	127,000	110,000	62,000	117,000	486,500
						-
Fire Department	17,000	17,000	17,000	17,000	18,000	86,000
						-
Emergency Medical Services	-	-	-	155,000	-	155,000
						-
Public Works	117,500	282,000	44,400	216,000	247,500	907,400
						-
Recreation	11,500	25,500	5,000	7,500	15,000	64,500
						-
Library	15,000	25,950	-	7,200	-	48,150
						-
Total- funded at 20% annually	302,988	752,368	470,368	626,868	607,418	2,760,010
						-
Annual Funding						
New Equipment	19,250					19,250
Fire Equipment Fund	75,000					75,000
	397,238	752,368	470,368	626,868	607,418	2,854,260
Funding at 20% per year	100%	80%	60%	40%	20%	
Dollars needed per funding policy	397,238	601,894	282,221	250,747	121,484	1,653,584

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Draft for September 9, 2016 Workshop

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
General Government						
Radio Communication System- infrastructure (through 2022)	2,918	2,918	2,918	2,918	2,918	14,590
Computer Hardware, Software Upgrade and Network		272,000				272,000
Building Security Camera Upgrade/replacement	47,570					47,570
HVAC unit replacement for Police Department	21,000					21,000
Roof Replacement			76,800			76,800
Building Upgrades- Police			40,000			40,000
Building Upgrades- Fire				30,000		30,000
Building Upgrades- Gen Govt and basement					60,000	60,000
Well Replacement/ Upgrades			35,000			35,000
Village Hall Parking Lot Repaving		FD concrete?	129,250	129,250		258,500
Village Hall Grounds Street Light Replacement- 2021			-		120,000	120,000
Video Equipment and cameras for cable TV			10,000			10,000
New Entry Door locksystem					27,000	27,000
						-
						-
General Government Total	71,488	274,918	293,968	162,168	209,918	1,012,460

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Draft for September 9, 2016 Workshop

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
<u>Police</u>						
Patrol Vehicles	35,000	62,000	32,000	62,000	32,000	223,000
						-
carryover of radio programming fees	4,500					4,500
						-
Replacement radios for XTS/XTL					85,000	85,000
						-
TIME Terminal Package	5,000					5,000
Mobile Data Terminals (squad laptops)			35,000			35,000
Replacement of sidearms	18,000					18,000
						-
Replacement of Tasers	8,000		8,000			16,000
Multi-channel voice logger		20,000				20,000
Squad In-Car and Lockup Video Camera System		45,000				45,000
Office Furniture Updates			35,000			35,000
Police Total	70,500	127,000	110,000	62,000	117,000	486,500

<u>Fire</u>						
Turnout Gear and Equipment	17,000	17,000	17,000	17,000	18,000	86,000
						-
						-
						-
Fire Total	17,000	17,000	17,000	17,000	18,000	86,000

<u>EMS</u>						
Replacement of 1997 Ambulance-				155,000		155,000
EMS total	-	-	-	155,000	-	155,000

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021
Draft for September 9, 2016 Workshop

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
Public Works						
<u>Equipment</u>						
<u>Pickup Trucks/Light Utility</u>						
2 wheel Pickup Truck	28,500					28,500
						-
Swap Loader Truck-	67,000					67,000
<i>replace 2010 1ton dump truck</i>						-
<u>5 Plow trucks cycled replacement 12 yrs</u>						
Replace 2005 Plow Truck (with wing)		130,000				130,000
<u>Utility Equipment</u>						
Skid Loader (wheeled)		50,000				50,000
						-
Boom Flail Attachment			27,500			27,500
						-
Multi-Use UTV Tool Cat		65,000				65,000
<i>replaces 1991 utility tractor used in park</i>						-
2 zero turn lawn mowers	22,000					22,000
<i>replace 2008 Jacobson mower</i>						-
Commercial Lawn mower		10,000				10,000
<i>replaces John Deere mower/blower</i>						-
John Deere Gator			6,900			6,900
						-
Hydroseeder				14,000		14,000
						-
Front End Loader (Gradall)				95,000		95,000
<i>(net of trade in and recycling fees)</i>						-
Street Sweeper				35,000		35,000
<i>(net of trade in and stormwater fees)</i>						-
						-
Excavator- backhoe					230,000	230,000
						-
Asphalt Roller					17,500	17,500
						-
<u>Building/Grounds</u>						
DPW Garage Updates		27,000				27,000
						-
<u>Construction Projects</u>						
Marcella Road Bridge-			10,000	72,000		82,000
<i>represents village 20% share if funded through bridge program</i>						-
Public Works Total	117,500	282,000	44,400	216,000	247,500	907,400

Village of Elm Grove
 5 Year Capital Budget
 Years 2017-2021

Draft for September 9, 2016 Workshop

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
<u>Recreation</u>						
Pool Rehabilitation	5,000		5,000		5,000	15,000
						-
Basketball Court Rehabilitation	6,500					6,500
						-
Tennis Court Rehabilitation		18,000				18,000
						-
Baseball Diamond Renovation		7,500		7,500		15,000
						-
Water Heater for poolhouse					10,000	10,000
Recreation Total	11,500	25,500	5,000	7,500	15,000	64,500

<u>Library</u>						
Computer Replacements		25,950		7,200		33,150
						-
Overhead Light Replacement	15,000					15,000
						-
						-
Library Total	15,000	25,950	-	7,200	-	48,150

New Equipment Request 2017	
<u>general government</u>	
New voting machines	2,250
2 of 3 annual pymts due county	
<u>police</u>	
Active Shooter Ballistic Equipment	6,500
Ballistic Vests (soft body armor)	4,000
<u>recreation</u>	
pool deck chairs (24)	4,000
tennis wind screens	2,500
<u>total</u>	<u>19,250</u> fund annually

Village of Elm Grove
5 Year Capital Budget
New Equipment Request 2017

general government

New voting machines 2,250
3 annual pymts due county

police

Active Shooter Ballistic Equipment 6,500
Ballistic Vests (soft body armor) 4,000

recreation

pool deck chairs (24) 4,000
tennis wind screens 2,500

total

19,250

Village of Elm Grove
Summary of Year 2016 5-Year Capital Fund

Date	Description	2016 Budget	Expenditures YTD	Additional 12/31/2016	total	Account Balance	Designated Fund Balance	Total
	<u>Fund Balance at 12/31/15</u>							
	Available per funding policy					1,409,968		
	Funds transferred from General fund in 2009 for future needs						163,550	
	Fire Truck Funds						270,000	
	Total fund balance 12/31/15					1,409,968	433,550	1,843,518

2016 Revenue								
	2016 Taxes Levied	584,500				584,500		
	Interest Income	2,500				6,500		
	<u>Sale of Village equipment</u>							
	Squad sale					2,500		
	Dump Truck					30,000		
	Pickup Truck-2					20,000		
						200		
	Computer aid	17,500				16,043		
	Designated funds							
	Used for WTPR Bridge					163,550	(163,550)	
	Used for Fire Rapid Response Vehicle				1,008,293	185,000	(185,000)	
	User fees- solid waste	7,000				7,000		
	User fees-stormwater	7,000				7,000		
	total budgeted revenue	618,500						
	Total 2016 revenue					1,022,293	(348,550)	673,743

2016 Expenditures								
<u>General Government</u>								
	Building security cameras -phase 1	\$ 49,725	\$ 51,706			\$ 51,706		
	GIS- facility dude (2019 budget)	\$ 16,550	\$ 10,550	\$ 6,000		\$ 16,550		
	Fire Dept-2 furnaces (2017 budget)	\$ 4,553	\$ 4,553			\$ 4,553		
	Police Dept HVAC unit (2017 budget)		\$ -			\$ -		
	Radio Communication System (infrastru)	\$ 2,918	\$ 2,918			\$ 2,918		
	General Government Total	\$ 73,746	\$ 69,727	\$ 6,000		\$ 75,727	75,727	
<u>Police</u>								
	Patrol Vehicles -2 squads	\$ 62,000	\$ 60,595			\$ 60,595		
	Trunked Radio replacement- programr	\$ 7,500	2,217			\$ 2,217		
	fingerprint scanner	\$ 17,000	15,483			\$ 15,483		
	911 Equipment conversion	\$ 85,000	\$ 15,427			\$ 15,427		
	Police Total	\$ 171,500	\$ 93,722	\$ -		\$ 93,722	93,722	
<u>Fire</u>								
	Turnout Gear and Equipment	\$ 17,000	\$ 5,761	\$ 11,000		\$ 16,761		
	Turnout Gear and Equipment 2015	\$ 4,500		\$ 4,500		\$ 4,500		
	SCBAs	\$ 117,000	\$ 120,950	\$ -		\$ 120,950		
	Rapid response Vehicle	\$ 150,000	\$ -	\$ 185,000		\$ 185,000		
	Fire Total	\$ 288,500	\$ 126,711	\$ 200,500		\$ 327,211	327,211	
<u>EMS</u>								
	no items in 2016							
	EMS total	\$ -	\$ -	\$ -		\$ -	-	

Village of Elm Grove
Summary of Year 2016 5-Year Capital Fund

Date	Description	2016 Budget	Expenditures YTD	Additional 12/31/2016	total	Account Balance	Designated Fund Balance	Total
Public Works								
	Berkshire Pathway- carried over from 2015 oper	\$ 35,000	\$ -	\$ 35,000	\$ 35,000			
	WTPR pathway- to Pilgrim carried over from 20	\$ 11,000	\$ -	\$ 11,000	\$ 11,000			
	1Ton Dump Truck- 2015 item recd in 2016	\$ 35,000	\$ 46,120	\$ -	\$ 46,120			
	Replace 2009 3/4 Ton pickup Truck	\$ 35,000	\$ 25,486	\$ 10,000	\$ 35,486			
	Replace 1995 plow truck with wing	\$ 135,000	\$ -	\$ 166,250	\$ 166,250			
	Watertown Plank Bridge	\$ 625,000	\$ 65,942	\$ 560,000	\$ 625,942			
	Public Works Total	\$ 876,000	\$ 137,548	\$ 782,250	\$ 919,798	919,798		
Library								
	no items in 2016		\$ -		\$ -			
	Library Total	\$ -	\$ -		\$ -	-		
Recreation								
	Pool/Tennis court lights- carried over fr	\$ 60,000	\$ 59,247	\$ -	\$ 59,247			
	Tennis court rehab (1-3) carried over fr	\$ 15,000	\$ -	\$ 15,000	\$ 15,000			
	Pool deck	\$ 10,000	\$ 7,005	\$ 3,000	\$ 10,005			
	Baseball diamond renovation	\$ 7,500	\$ 7,000	\$ -	\$ 7,000			
	Pool cover	\$ 9,000	\$ 10,123	\$ -	\$ 10,123			
	Recreation Total	\$ 101,500	\$ 83,375	\$ 18,000	\$ 101,375	101,375		
New Equipment								
	Gas pumps and fuel monitor system	\$ 11,825	\$ 11,819		\$ 11,819			
	Voting machines	\$ 2,250	\$ 2,150		\$ 2,150			
	Police -evidence/ crime scene camera	\$ 3,000	\$ 2,820		\$ 2,820			
	DPW trailer	\$ 4,850	\$ 4,798		\$ 4,798			
	DPW- park utility cart	\$ 4,500	\$ 4,500		\$ 4,500			
	New Equipment total	\$ 26,425	\$ 26,087	\$ -	\$ 26,087	26,087	338	
Total Expenditures		1,537,671	537,170	1,006,750	1,543,920	(1,543,920)		(1,543,920)
-								
						<i>additions to designated funds</i>		
						<i>funds budgeted to support fire truck</i>		(75,000) 75,000
						<i>funds budgeted for DPW equipment</i>		(14,000) 14,000
Estimated Fund Balance @ 12/31/16						799,341	174,000	973,341

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Trunked Radio Infrastructure Replacements		
	Department	Gen Govt	
	Year Requested	2017-2021	
Brief narrative description and reason for item/project			
	x	New Replacment	
<p>The Village participates in the county-wide emergency radio services. The county installed the trunked radio infrastructure in 2001 and it was anticipated that it would need to be replaced in 2013. The current analog would be replaced with digital technology. The cost of the new system was estimated at \$9.5 million. The county would pay 1/2 of the cost with the participating municipalities paying the additional. The formula to distribute the cost to each community would be 25% equally, 25%each based on usage, population, and commercial values. The village's estimated share was \$114134. We are now billed annually for our share each January for the next seven years. Our annual cost through 2022 is \$2918.</p>			
		Estimated useful life of equipment or project (in years)	

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present equipment obsolete
<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Annual radio tower infrastructure payment to Waukesha County	2,918
2018		2,918
2019		2,918
2020		2,918
2021		2,918
Expenditure costs		14,590
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
other revenue sources		-

Net Cost of Project ot be financed through tax levy	14,590
20% annual funding under capital policy	2,918
current amount funded	8,754

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

--

Disposition (trade-in, sale, auction, salvage, trf to another department)

--

Requested by **Monica Hughes**

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Village-wide Computer System Replacement
---------------------------	---

Department	Gen Govt
Year Requested	2018

Brief narrative description and reason for item/project

		New
	x	Replacment

The Village replaced its computer system in 2014 including upgrades to servers and separation of police from other government departments. General industry standards for personal computers is 3-4 years. This schedules the cycled replacement of this equipment for a life of 4 years. The replacement estimate has been increased from \$220,000 to \$257,000 because of increased costs of network software as well has some hardware changes which will include a new web browsing device and additional UPS devices to support increased equipment in the server room. Also costs include labor to segregate the web services from the Threat Management Gateway

Estimated useful life of equipment or project (in years)	4
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Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life
Increase efficiency

Estimated Item/Project Costs

<u>Yr</u>	<u>Description</u>	<u>Cost</u>
2018	replace village-wide computers and servers (increased from \$220,000)	257,000
	Contracted labor to install	15,000
	Expenditure costs	272,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy	272,000
20% annual funding under capital policy	54,400
current amount funded	217,600

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

--

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

--

Requested by Dave De Angelis/ Lorrie Hansen

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Building Security Cameras
---------------------------	----------------------------------

Department	Gen Govt
Year Requested	2016 2017

Brief narrative description and reason for item/project

	New
x	Replacment

Replace and potentially expand non-functioning building security camera system, to include additional coverage of village hall exterior parking lots and doorways. Complete request includes expanded coverage to park entry points, downtown public roadways and the DPW yard. System is designed with future build out capabilities to cover business areas in the village. Replace only existing building cameras: \$38,980. With additional building camera coverage: \$49,725.00. With wireless park, DPW and Watertown Plank Road coverage, add \$47,570. Full project cost \$97,295.

Estimated useful life of equipment or project (in years)	7 to 10
---	---------

Reason for Request (select all that apply from drop down list)

Present equipment obsolete	XX
Present Equipment at end of useful life	XX
Increase safety	XX

Estimated Item/Project Costs

Yr	Description	Cost
2016	Replacement of Building Security Cameras- current cameras	38,980
2016	add'l building coverage	10,745
2017	Wireless cameras to park, DPW and Watertown Plank Rd	47,570
Expenditure costs		97,295

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy 97,295

20% annual funding under capital policy 19,459

current amount funded 97,295

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by James Gage, Police Chief

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Police Dept Rooftop HVAC Unit
---------------------------	--------------------------------------

Department	Gen Govt
Year Requested	2017

Brief narrative description and reason for item/project

		New
	x	Replacment

Replace complete rooftop HVAC unit that services the Police Department and locker room areas. This unit provides both heat and air conditioning

Estimated useful life of equipment or project (in years)	
---	--

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2017	HVAC unit	28,000
	Expenditure costs	28,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy	28,000
20% annual funding under capital policy	5,600
current amount funded	28,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Roof Replacement Village Hall and PD
---------------------------	---

Department	Gen Govt
Year Requested	2019

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

Due to age, the following areas of the Village Hall and Police Dept. will be in need of new roofing: parking garage area, small center roof, large section near police parking area. The budgeted number is based upon 2015 pricing.

Estimated useful life of equipment or project (in years)	
---	--

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2019	Roof replacement parking garage area	18,325
	Roof replacement small center area near PD	14,210
	Large section near police parking	44,265
	Expenditure costs	76,800

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project to be financed through tax levy	76,800
20% annual funding under capital policy	15,360
current amount funded	46,080

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Updates and remodel of police department
---------------------------	---

Department	Gen Govt
Year Requested	2019

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment
<p>The PD was last remodeled in 1996 along with the rest of Village Hall. Although maintenance and upkeep has been consistent, the department is in need of updates including locker rooms, bathrooms and showers. Other items include finishes such as wall paper and flooring in areas thoroughout the department. Some work will be performed by the DPW employees while others will need to be contracted out.</p>	

Estimated useful life of equipment or project (in years)	20
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2019	Updates to Police Department	40,000
	Expenditure costs	40,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	-

Net Cost of Project ot be financed through tax levy	40,000
20% annual funding under capital policy	8,000
current amount funded	24,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Updates and remodel of Fire Department
---------------------------	---

Department	Gen Govt
Year Requested	2020

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

The FD was last remodeled in 1996 along with the rest of Village Hall. Although maintenance and upkeep has been consistent, the department is in need of updates including replacement of service doors and frames, power washing and painting of apparatus bays, power washing of apparatus floor and new capreting in dayroom, hall and offices . Other items include finishes such as wall paper/painting in areas thoroughout the department. Some work will be performed by the DPW employees while others will need to be contracted out.

Estimated useful life of equipment or project (in years)	20
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2020	Updates to Fire Department	30,000
	2016 increased from \$27000 to address fire bay floor and walls	
	Expenditure costs	30,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

	other revenue sources	-

Net Cost of Project ot be financed through tax levy	30,000
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20% annual funding under capital policy	6,000
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current amount funded	12,000
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Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition (trade-in, sale, auction, salvage, trf to another department)

Requested by Richard Paul Jr., William Selzer

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Updates to Village hall and basement
---------------------------	---

Department	Gen Govt
Year Requested	2021

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement
<p>Village hall was remodeled in 1996. Although maintenance and upkeep has been done- it is anticipated that by 2021 there should be upgrades/replacement of wall coverings, carpeting, furniture and restrooms.</p>	

Estimated useful life of equipment or project (in years)	20
--	----

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2021	Updates to village hall and basement	60,000
	Expenditure costs	60,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
	other revenue sources
	-

Net Cost of Project to be financed through tax levy		60,000
	20% annual funding under capital policy	12,000
	current amount funded	12,000

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

Richard Paul Jr., Dave De Angelis

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Well pump replacement/ Connection to municipal water if available	
	Department	Gen Govt
	Year Requested	2019

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement
<p>The Village well pump was replaced in 2007 by Layne Northwest and has a lifespan of approximately 12 years. It is best to plan for the needs in the event that the current equipment fails. Should municipal water be a viable and available option at that time, connection should be considered at that time as well.</p>	
Estimated useful life of equipment or project (in years)	
12	

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2019	Well replacement/upgrades (incl pump) at Village Well (Located at pool house)	35,000
	Expenditure costs	35,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
	other revenue sources
	-

Net Cost of Project to be financed through tax levy		35,000
	20% annual funding under capital policy	7,000
	current amount funded	21,000

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

Richard Paul Jr., Dave De Angelis

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Mill, overlay, curb replacemnt, striping of village hall parking areas
---------------------------	---

Department	Gen Govt
Year Requested	2019 and 2020

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement
<i>Recommending doing this project over 2 year period.</i>	
<p>Mill and overlay 1.5" of pavement around Village Hall, including base patching as needed, curb replacment in front median and entrances, concrete pad/approach for FD. Limits are Juneau Blvd and Legion Dr entrances up to newer library parking lot and around behind Village Hall for GG and PD. Current parking lots and drives are near end of life and are showing settement, cracks, dips and other failures.</p>	

Estimated useful life of equipment or project (in years)	
---	--

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2019	Milling - 12,014.95 Sq Yds	50,000
2020	1.5" Surface - 995 ton	92,000
	Base patching -Contingency	15,000
	Concrete work including FD & curbing - 1,692 LF Curb - 375 Sq Yds Pad for FD	100,000
	Striping - includes Set up	1,500
	Expenditure costs	258,500

Project will be split between 2 years

2019 1/2 of project	129,250
2020 second half of project	129,250
other revenue sources	258,500

Project costs to be funded through tax levy	258,500
20% annual funding under capital policy	51,700
current amount funded	129,250

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition (trade-in, sale, auction, salvage, trf to another department)

Requested by Richard Paul, Jr, Dave De Angelis

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Replacement of existing street lights around village hall
---------------------------	--

Department	Gen Govt
Year Requested	2019 2021

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

Replacement of 25 existing Street Lights around Village Hall with LED fixtures, similar to downtown lighting. Current fixtures are original equipment from 1950's. Some have experienced internal fire issues, condition of poles are worn and like in kind replacement is not possible. Upgrading to a newer and consistent style with LED lighting will also allow for increased energy savings. **Project was moved to 2021 during the 2015 budget process**

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2021	Replacement of 25 poles and fixtures	95,000
	Wiring and installation costs	10,000
	Expenditure costs	105,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	
	-

Net Cost of Project to be financed through tax levy		105,000
	20% annual funding under capital policy	21,000
	current amount funded	21,000

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

Richard Paul Jr, Dave De Angelis

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Cameras, Broadcast Equipment
---------------------------	-------------------------------------

Department	General Government
Year Requested	2019

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment
<p>Replace existing 5 cameras and broadcast equipment with digital equipment capable of broadcasting over cable television as well as the Internet.</p>	

Estimated useful life of equipment or project (in years)	10 years
--	----------

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2019	5 Camera's	5,000
2019	Broadcast Equipment, switcher, encoder, DVD player	5,000
	Expenditure costs	10,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
	other revenue sources
	-

Net Cost of Project ot be financed through tax levy	10,000
20% annual funding under capital policy	2,000
current amount funded	6,000

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

David De Angelis

**Capital Budget Request
Budget Needs for Years 2017-2021**

Equipment /Project	Building Keyless Entry System		
	Department	Gen Gvt -Building	
	Year Requested	2021	

Brief narrative description and reason for item/project
 Replacement of door locks with keyless system that will allow administrator secure management of system through internet connection. The system will allow remote control of door access and employee access. This is important for control of access points, employee changes and accountability of access.
 Quote is for Honeywell NetAXS

Estimated useful life of equipment or project (in years)

Reason for Request (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> New/expanded Operation | <input type="checkbox"/> Present Equipment Obsolete |
| <input type="checkbox"/> Improve public service | <input checked="" type="checkbox"/> replacement of worn equipment |
| <input type="checkbox"/> scheduled replacement | <input checked="" type="checkbox"/> Increased Safety/ efficiency |
| <input type="checkbox"/> Reduction of personnel time | <input type="checkbox"/> Other |

Item/Project Costs		
<u>Yr</u>	<u>Description</u>	<u>Cost</u>
2021	Keyless entry system	27,000
	10 doors	
	Cost subtotal	27,000

Revenue Sources

Grants- (Local, State, Federal), Trade-In value, sale proceeds of equipment, other		
--	--	--

Net Cost of Project to be financed through tax levy	27,000
20% annual funding under capital policy	5,400
current amount funded	5,400

Item being replaced	
Planned disposal of replaced items (trade-in, salvage, sale, auction, transfer to other	

Requested by David De Angelis, William Selzer

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
<u>Police</u>						
Patrol Vehicles	35,000	62,000	32,000	62,000	32,000	223,000
						-
carryover of radio programming fees	4,500					4,500
						-
Replacement radios for XTS/XTL					85,000	85,000
						-
TIME Terminal Package	5,000					5,000
						-
Mobile Data Terminals (squad laptops)			35,000			35,000
Replacement of sidearms	18,000					18,000
						-
Replacement of Tasers	8,000		8,000			16,000
						-
Multi-channel voice logger		20,000				20,000
						-
Squad In-Car and Lockup Video Camera System		45,000				45,000
						-
Office Furniture Updates			35,000			35,000
						-
Police Total	70,500	127,000	110,000	62,000	117,000	486,500

New Equipment Request 2017

police

Active Shooter Ballistic Equipment	6,500
Ballistic Vests (soft body armor)	4,000

total

10,500 to capital to fund annually

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Police Squad Vehicles
---------------------------	------------------------------

Department	Police
Year Requested	2016-2020

Brief narrative description and reason for item/project

	New
x	Replacement

The Village currently has a fleet of 8 cars which is believed to provide the best balance of service, economy, and safety/reliability. The department has 3 marked squads, detective car, chief's car, school car, and the old K-9 squad used as an administrative vehicle. The Village is in the process of converting from the Crown Victoria and Ford Expedition to the SUV Interceptor (Ford Explorer) as these older models rotate out of service. **Costs are higher for the initial purchase of equipment needed to fit these vehicles. Costs are adjusted downward as new equipment is in place, as indicated by comparing the 2017 and 2019 single car purchase years. This downward adjustment has already occurred for the two car purchase cycle, prior to 2016.**

Estimated useful life of equipment or project (in years)

Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life
Increase efficiency

Estimated Item/Project Costs

Yr	Description	Cost
2017	1 squad	35,000
2018	2 squads	62,000
2019	1 squad	32,000
2020	2 squads	62,000
2021	1 squad	32,000
Expenditure costs		223,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project to be financed through tax levy 223,000

20% annual funding under capital policy 44,600

current amount funded 135,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by James Gage, Police Chief

**Village of Elm Grove
Police Department Vehicle Rotation
Capital Budget 2015-2022**

BUDGET YEAR		2015	2016	2017	2018	2019	2020	2021	2022
Patrol	SUV Interceptor	14,14	16,16	16,16	18,18	18,18	20,20	20,20	22,22
Patrol tertiary***	SUV Interceptor	12	14	14	16	16	18	18	20
Supervisor/Sargeant	Expedition/ SUV 2013	15	15	15	15	15	15	21	21
Detective	Expedition /SUV 2017	11	11	17	17	17	17	17	17
Chief	SUV Interceptor (unmarked)	13	13	13	13	19	19	19	19
Utility/School	Crown Vic/SUV in 2015	09	09	11	11	13	13	15	15
Admin/ old K-9	SUV Interceptor	12	14	14	16	16	18	18	20
VEHICLE YR TO BE SOLD		10	12,12	09	14,14	11	16,16	13	18,18

Blue indicates an even year, two car purchase, on a four year rotation.

Red indicates an odd year, one car purchase, on a eight year rotation**

** Although the odd year cycle is a eight year rotation, vehicle replacement will be based on need.

For example, the supervisor vehicle may require replacement more often than the Chief or Det / Admin car, based on mileage and wear and tear.

*** Patrol tertiary is the third and oldest vehicle in the patrol rotation.

As the mileage increases, it is then used only when staffing levels require a third patrol vehicle, or when a primary car breaks down or is damaged.

Current Vehicles

<u>description</u>	<u>Use</u>	<u>VIN#</u>	<u>Year</u>	<u>7/31/15 Mileage</u>	<u>Yr to be sold</u>	
Expedition	School	3239	2009	138645	2017	1
Expedition	detective	2638	2011	28846	2019	2
SUV Interceptor	patrol	2198	2012	96209	2016	3
SUV Interceptor	Admin-Asst Chief/LT	2199	2012	95927	2016	4
SUV Interceptor	chief	6891	2013	13500	2021	5
SUV Interceptor	patrol	9965	2014	51544	2018	6
SUV Interceptor	patrol	5529	2014	56816	2018	7
SUV Interceptor	Supervisor	2124	2015	1747	2023	8

sold at auction

SUV Interceptor	patrol	2198	2012	96209	2016
SUV Interceptor	Admin-Asst Chief/LT	2199	2012	95927	2016

**Capital Budget Request
Budget Needs for Years 2017-2021**

Equipment /Project	Replacement Radios	
	Department	Police
	Year Requested	2021

Brief narrative description and reason for item/project

In 2017, the XTL/XTS series radios had software upgrades to make them compliant with the current digital system. Starting in 2017, Motorola no longer supports the XTL/XTS series radios. Although the radios are no longer supported, they are able to operate on the system until the system is upgraded to phase two (there is no specific date for this upgrade), or the radio break. These replacement radios service the fire, EMS and DPW Departments.

Estimated useful life of equipment or project (in years)

Reason for Request (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> New/expanded Operation | <input checked="" type="checkbox"/> Present Equipment Obsolete |
| <input type="checkbox"/> Improve public service | <input checked="" type="checkbox"/> replacement of worn equipment |
| <input type="checkbox"/> scheduled replacement | <input type="checkbox"/> Increased Safety/ efficiency |
| <input type="checkbox"/> Reduction of personnel time | <input type="checkbox"/> Other |

Item/Project Costs		
<u>Yr</u>	<u>Description</u>	<u>Cost</u>
		85,000
2021	14 Portable Radios	
	12 Mobile Radios	
	estimated cost \$5000 per radio	
	Cost subtotal	85,000

Revenue Sources

Grants- (Local, State, Federal), Trade-In value, sale proceeds of equipment, other		
--	--	--

Net Cost of Project to be financed through tax levy	85,000
20% annual funding under capital policy	17,000
current amount funded	17,000

Item being replaced	
Planned disposal of replaced items (trade-in, salvage, sale, auction, transfer to other)	

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	TIME Terminal System	
	Department	Police
	Year Requested	2017
<u>Brief narrative description and reason for item/project</u>		
	<input type="checkbox"/> New	
	<input checked="" type="checkbox"/> Replacement	
<p>The TIME terminal is the Village's connection to the State of WI Department of Justice. Replacement is controlled by the state and includes computer, monitor, printer, installation, updated software, and 5 years of support. The system allows access to the State and National law enforcement record system which provides the department with motor vehicle registration, drivers license information, warrants, crimes and stolen article information. System provides 'official' communications between agencies nation-wide. Budgeting for the planned replacement of the system.</p>		
	Estimated useful life of equipment or project (in years)	

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/> Present equipment obsolete
<input type="checkbox"/>
<input type="checkbox"/>

Estimated Item/Project Costs		
Yr	Description	Cost
2017	TIME terminal replacment	5,000
	Expenditure costs	5,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	other revenue sources	-

Net Cost of Project ot be financed through tax levy		5,000
	20% annual funding under capital policy	1,000
	current amount funded \$	5,000

<i>Identify any new operating costs that will be associated with this item/project</i>

Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by James Gage, Police Chief

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Mobile Data Computers
---------------------------	------------------------------

Department	Police
Year Requested	2019

Brief narrative description and reason for item/project

	New
x	Replacment

Computers were replaced in 2014-2015. This is the planned 4 year replacement of these constantly used laptops in the squad cars. Industry recommendations indicate a life expectancy of 3-4 years. Laptop units are made for use in an auto and include radio modem and software to allow communication with the state.

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life	<input type="checkbox"/>
Increase efficiency	<input type="checkbox"/>

Estimated Item/Project Costs		
Yr	Description	Cost
2019	Replace 8 units	
	8 units= 4 front line squads; 4 administrative squads	35,000
	Expenditure costs	35,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	-

Net Cost of Project ot be financed through tax levy	35,000
20% annual funding under capital policy	7,000
current amount funded	21,000

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by **James Gage, Police Chief**

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Police Duty Weapons	
	Department	Police
	Year Requested	2017
<u>Brief narrative description and reason for item/project</u>		
	New	
x	Replacment	
Replacement of current duty weapons, Current life cycle of duty weapons is approximately 7-10 years. Current weapons will be 14 years old in 2016		
Estimated useful life of equipment or project (in years)		7-10yrs

Reason for Request (select all that apply from drop down list)

	Present Equipment at end of useful life
	Increase safety

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Police officer duty weapons	
	<i>replacement cost of approximately \$1000 each</i>	18,000
	Expenditure costs	18,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	other revenue sources	-

Net Cost of Project ot be financed through tax levy	18,000
20% annual funding under capital policy	3,600
current amount funded	18,000

<i>Identify any new operating costs that will be associated with this item/project</i>

Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by James Gage, Police Chief

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Tasers
---------------------------	---------------

	Department	Police
	Year Requested	2017 2019

Brief narrative description and reason for item/project

	New
x	Replacment

Currently each officer has their own TASER, which was purchased in 2004 through a private donation. Due to the age of the units, TASER no longer supports maintenance and repair. While individual assignment provides for the greatest care and longevity of equipment, the cost for complete replacement of 17 units, at one time, is estimated at \$26,565. TASERS have become a standard of non-lethal force and a required option in the force intervention continuum. The previous proposal suggested a sharing of the TASER from shift to shift. This has since been reevaluated and deemed not to be a best practice in potentially limiting less than lethal options for some officers. Adding five more units in 2019 will allow for newer units for all frontline officers, while still supplying servicable units for admin and supervisory staff.

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

Present equipment obsolete
Increase safety

Estimated Item/Project Costs		
Yr	Description	Cost
2017	5 TASER units at \$1600 each	8,000
2019	5 TASER units at \$1600 each	8,000
Expenditure costs		16,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	
-	

Net Cost of Project ot be financed through tax levy		16,000
20% annual funding under capital policy		3,200
current amount funded		12,800

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by James Gage, Police chief

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Multi-Channel Voice Logger
---------------------------	-----------------------------------

Department	Police
Year Requested	2018

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment
<p>This is the scheduled replacement of the computerized digitalvoice logger installed in 2013 for \$17,000. The previous equipment lasted less than 5 years. This equipment allows for the ability to record telephone, 911 and radio audio.</p>	

Estimated useful life of equipment or project (in years)	5
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2018	Multi-channel voice logger	20,000
	Expenditure costs	20,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
	other revenue sources
	-

Net Cost of Project ot be financed through tax levy		20,000
	20% annual funding under capital policy	4,000
	current amount funded	16,000

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Video Cameras for squads and lockup area
---------------------------	---

Department	Police
Year Requested	2018

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment

This would replace the digital wireless camera system installed in 4 police vehicles and the lockup area. The cameras are tied to a video storage server through a wireless access point. These are high-use units used in a harsh environment with an approximate 5 year life cycle. Video units in general have proven to be invaluable in protecting officer and agency credibility, bringing offenders to justice and providing video footage for training. Current camera system was purchased in 2012

Estimated useful life of equipment or project (in years)	6
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Present equipment obsolete
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2018	Squad Car and Lock Up Area Video Camera System	45,000
	Expenditure costs	45,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy	45,000
--	---------------

20% annual funding under capital policy	9,000
current amount funded \$	36,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by James Gage, Police Chief

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Police Department Office Furniture Replacement
---------------------------	---

Department	Police
Year Requested	2019

Brief narrative description and reason for item/project

	New
x	Replacment

Office furniture and desks for supervisory and administration offices are several decades old. Much of the lobby and meeting room furniture has been acquired from the library, when the library updated their furniture, and is in need of replacement or updating. The office furniture updates would include, desk, shelving and chair replacements, for the following rooms: Chief, Assistant Chief, Lieutenant, Sergeants, Detective and Imaging offices. Office furniture upgrades also include chair replacements for the offices and 13 chairs, in the Assembly room, IT and Court Clerks office. The lobby and Sanders meeting room would require chair and table replacements (old library and front office furniture currently used).

Estimated useful life of equipment or project (in years)	
---	--

Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life

Estimated Item/Project Costs

<u>Yr</u>	<u>Description</u>	<u>Cost</u>
2019	Office, lobby and meeting room furniture	35,000
Expenditure costs		35,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy	35,000
--	---------------

20% annual funding under capital policy	7,000
current amount funded	21,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by **James Gage, Police Chief**

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
<u>Fire</u>						
Turnout Gear and Equipment	17,000	17,000	17,000	17,000	18,000	86,000
						-
						-
						-
Fire Total	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>	<u>18,000</u>	<u>86,000</u>
						-

New Equipment Request 2017
fire

total _____

_____ - to capital to fund annually
=====

**Capital Budget Request
Budget Needs for Years 2017-2021**

Equipment /Project	Fire Equipment and Turnout Gear
---------------------------	--

Department	Fire
Year Requested	2017-2021

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment
<p>The Village has budgeted \$17,000 annually for the fire department to be used for new equipment and turnout gear. The department usually purchases approximately 8 sets of turnout gear and 4 pagers annually on an ongoing replacment program. Other exeamples of equipment uses are hoses, nozzles, and saws</p>	

Estimated useful life of equipment or project (in years)
--

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase safety
<input type="checkbox"/>	Increase efficiency

Estimated Item/Project Costs		
Yr	Description	Cost
2017		17,000
2018		17,000
2019		17,000
2020		17,000
2021		18,000
	Expenditure costs	86,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	-

Net Cost of Project ot be financed through tax levy	86,000
20% annual funding under capital policy	17,200
current amount funded	51,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition (trade-in, sale, auction, salvage, trf to another department)

Requested by

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
-------------------------	------	------	------	------	------	-------------

EMS

						-
Replacement of 1997 Ambulance-				155,000		155,000
EMS total	-	-	-	155,000	-	155,000

New Equipment Request 2017

EMS

total

- to capital to fund annually

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Replacement of Ambulance
---------------------------	---------------------------------

Department	EMS
Year Requested	2020

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment
Replacement of secondary ambulance The Village currently operates 2 ambulances, the primary ambulance is a 2009 model and will be 11 years old. The secondary ambulance is a 1997 and will be 23years old. EMS Director, Jon Robinson, is recommending that an ambulance be budgeted for in 2020. At that time if feasible the village could postpone for a year or two but this would allow the village to purchase a new ambulance and move the current primary ambulance into a secondary role	

Estimated useful life of equipment or project (in years)	
---	--

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	

Estimated Item/Project Costs		
<u>Yr</u>	<u>Description</u>	<u>Cost</u>
2020	Ambulance	155,000
Expenditure costs		155,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
other revenue sources		-

Net Cost of Project ot be financed through tax levy		155,000
	20% annual funding under capital policy	31,000
	current amount funded	62,000

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

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Disposition (trade-in, sale, auction, salvage, trf to another department)

--

Requested by

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Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
Public Works						
<u>Equipment</u>						
<u>Pickup Trucks/Light Utility</u>						
2 wheel Pickup Truck	28,500					28,500
						-
Swap Loader Truck-	67,000					67,000
<i>replace 2010 1ton dump truck</i>						-
<u>5 Plow trucks cycled replacement 12 yrs</u>						
Replace 2005 Plow Truck (with wing)		130,000				130,000
<u>Utility Equipment</u>						
Skid Loader (wheeled)		50,000				50,000
						-
Boom Flail Attachment			27,500			27,500
						-
Multi-Use UTV Tool Cat		65,000				65,000
<i>replaces 1991 utility tractor used in park</i>						-
2 zero turn lawn mowers	22,000					22,000
<i>replace 2008 Jacobson mower</i>						-
Commercial Lawn mower		10,000				10,000
<i>replaces John Deere mower/blower</i>						-
John Deere Gator			6,900			6,900
						-
Hydroseeder				14,000		14,000
						-
Front End Loader (Gradall)				95,000		95,000
<i>(net of trade in and recycling fees)</i>						-
Street Sweeper				35,000		35,000
<i>(net of trade in and stormwater fees)</i>						-
						-
Excavator- backhoe					230,000	230,000
						-
Asphalt Roller					17,500	17,500
						-
<u>Building/Grounds</u>						
DPW Garage Updates		27,000				27,000
						-
<u>Construction Projects</u>						
Marcella Road Bridge-			10,000	72,000		82,000
<i>represents village 20% share if funded through bridge program</i>						-
Public Works Total	117,500	282,000	44,400	216,000	247,500	907,400

New Equipment Request 2017
Public Works/Forestry

total _____ to capital to fund annually

Village of Elm Grove
 Department of Public Works
 Major Equipment replacement schedule

Equipment	Model Year	Year Purchased	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
Pickup Trucks/Light Utility- 7 Year Cycle																
GMC 1ton Sierra 3500	2008	2008		X							X					7 year
Ford F250	2009	2009			X							X				
GMC 3500 4x4 1 ton- replace with Swap Loader	2010	2010				X							X			
2 Wheel drive Pickup	new	2017				x							x			
Director Vehicle																
Ford Explorer from PD		2016			x							x				
Patrol Trucks 12 year cycle																
International	2012	2011										X				12 year
International (in service 201	2015	2014	X												x	
#5 Sterling	2005	2004					x									
#6 Ford L-8000	1995	1994			X											
International	2013	2012											X			
Utility Equipment																
Brush Haug	2009	2010									X					12 year
Gradall- front end loader	2003	2004							X							15 year
Wheel Loader- backhoe		2003								X						15 year
Street Sweeper	2000	2009							x							10 year
Skid Loader- Gehl		1999					x									15 year
Skid Loader-tracked	2014	2014														15 year
International Tractor- replace with boom		1984							x							
Utility Bucket Truck	2013															
Utility Tractor- Park- replace with Multi-use Loader-Avant	1991	1991					x									25 year
14' Felling Covered Utility Trailer	2014	2014														20 year
John Deere Gator	2008	2008							x							10 year
John Deere Gator- 2nd	2014	2014	x										x			10 year
Hydroseeder	new								x							
Asphalt roller		1980s								x						
Lawn Mowers/Snow Blower																7 year life
John Deere 72"w plow	2011	2011					X									
Jacobson- replace with 2 zero turn	2008	2008				X							X			

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	2 Wheel Drive Pick Up		
	Department	DPW	
	Year Requested	2017	
<u>Brief narrative description and reason for item/project</u>			
	x	New	
	x	Replacement	
<p>The director's vehicle was scheduled for replacement. After evaluation of department needs in 2014, it was determined a 2 wheel drive pick up truck would be more advantageous to the activities of the department to transport employees, materials and tools, as well as pull trailers to job site for full time and part time employees. A pick up will allow for any member of the DPW department to operate and will provide a savings on fuel costs as opposed to running the commercial vehicles considering the efficiency and cost of fuel for diesel. Additionally, there will be less exposure to possible injuries for employees climbing in and out of the larger commercial trucks when picking up materials. The director vehicle will then be replaced with a couple year old SUV squad car that will be taken out of the daily rotation and allow for a few additional years of service as the director's vehicle. This rotation can continue as long as there are AWD or 4WD squads.</p>			
	Estimated useful life of equipment or project (in years)		7

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	Increase safety

Estimated Item/Project Costs		
<u>Yr</u>	<u>Description</u>	<u>Cost</u>
2017	2 wheel drive pickup truck	30,000
	Expenditure costs	30,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	estimated trade-in	1,500
	other revenue sources	1,500

Net Cost of Project to be financed through tax levy	28,500
20% annual funding under capital policy	5,700
current amount funded	28,500

<i>Identify any new operating costs that will be associated with this item/project</i>

Item to be replaced

Disposition	(trade-in, sale, auction, salvage, trf to another department)
Requested by	Richard Paul Jr

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Loader truck with swap attachments
---------------------------	---

Department	DPW
Year Requested	2017

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

This multi-functional piece of equipment would increase productivity by allowing crews to quickly switch out utility bodies to utilize different tools and materials for different disciplines. With this type of setup the truck chassis can be outfitted with a dump body, flat bed, landscape bed, mason bed, etc. within a matter of minutes. Some other options include dumpster, storage beds, and box truck beds. Equipment can be easily loaded onto a flat bed body and employees can easily load items without have to lift higher than 8-10" which will help avoid back injuries. This would replace the 2010 Ford 1 ton dump truck. Snow plow, dump body with spreader and 1-2 flat bed bodies should be purchased. (*Bodies can be used after chassis is updated)

Estimated useful life of equipment or project (in years)	7
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase safety
<input type="checkbox"/>	Increase efficiency

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Swap Loader/Hoist Truck	77,000
	Truck chassis, swap loader chassis, utility bodies	
	Expenditure costs	77,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	trade-in	10,000
	other revenue sources	10,000

Net Cost of Project ot be financed through tax levy		67,000
	20% annual funding under capital policy	13,400
	current amount funded	67,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

2010 Ford F-350 1 ton Dump Truck

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Plow Truck with wing		
	Department	DPW	
	Year Requested	2017–2018	
Brief narrative description and reason for item/project			
	<input type="checkbox"/> New		
	<input checked="" type="checkbox"/> Replacement		
<p>Replaces the 2005 plow truck- includes cost to add wing plow for increased efficiency during snow plow operations. During 2016 budgeting truck replacement was moved from 2017 to 2018</p>			
	Estimated useful life of equipment or project (in years)	12	

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	Improve public service

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Dump truck with plow/wing /spreader	150,000
	Expenditure costs	150,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	trade in	20,000
	other revenue sources	20,000

Net Cost of Project ot be financed through tax levy		130,000
	20% annual funding under capital policy	26,000
	current amount funded	104,000

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

2005 Sterling

Disposition (trade-in, sale, auction, salvage, trf to another department)

--

Requested by Richard Paul Jr

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Skid Loader (wheeled)
---------------------------	------------------------------

Department	DPW
Year Requested	2018

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment

This machine will replace 1999 Gehl Skid Steer. The machine is used thoroughout the year for grading, loading, landscaping, snow removal and snowblowing. It is used out on job sites as well as around the Village Hall and park grounds. This is a multi-functional piece of equipment that can share usage of buckets and other attachments with the track skid loader. This piece of equipment was originally scheduled for replacement in 2015, but due to its current condition replacement was moved to 2018.

Estimated useful life of equipment or project (in years)	15
--	----

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2018	Wheeled skid loader	55,000
	Expenditure costs	55,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

trade in	5,000
other revenue sources	5,000

Net Cost of Project ot be financed through tax levy	50,000
20% annual funding under capital policy	10,000
current amount funded	40,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

1999 Gehl Skid Loader #40427

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by Richard Paul Jr

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Boom Flail Mower Attachment for Skid Loader
---------------------------	--

Department	DPW
Year Requested	2019

Brief narrative description and reason for item/project

<input checked="" type="checkbox"/>	New
<input type="checkbox"/>	Replacment

This attachment will replace our current 1984 International Harevestor Tractor and mower that was slated for replacement in 2014. The existing tractor and flail combination is quite worn out and would need an overhauled to stop the leaking and other functionality issues. To replace it with like in kind model, it would be approximately \$130,000. Due to the fact that there is limited use for this piece of equipment, it makes better sense to replace it with an attachment from a monetary, safety, and efficiency standpoint. This would also take up less of a footprint in the storage that DPW currently has. It would be ideal to plan on it for 2018 in conjunction with the new wheeled skid steer, but was moved to 2019 to facilitate other budget items

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	Improve public service

Estimated Item/Project Costs		
Yr	Description	Cost
2019	Boom Flail mower attachment	29,000
	Expenditure costs	29,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	Estimated sale value of 1984 tractor in 2019	1,500
	other revenue sources	1,500

Net Cost of Project ot be financed through tax levy		27,500
	20% annual funding under capital policy	5,500
	current amount funded	16,500

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

1984 International Harvester Boom Flail Mower

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

Richard Paul Jr

Capital Budget Request Budget Needs for Years 2016-2020

Equipment /Project	Multi-Use Loader		
	Department	DPW	
	Year Requested	2018	
<u>Brief narrative description and reason for item/project</u>			
		New	
x		Replacement	
<p>The village currently has a 1991 utility tractor that has a front end loader for moving picnic tables and a boom/drag to groom the ball diamonds. This proposal would replace the tractor with a more multi-functional piece of equipment. The equipment that is equivalent would be a smaller articulating compact telescopic loader. The loader would be stored at Village Hall and could handle all grounds maintenance needs, loading and unloading deliveries, as well as snow blowing village grounds and pathways. The equipment has the ability to run a variety of attachments. Snow blower, forks, and drag broom should be purchased, but other attachments may be rented for applications as needed including post holes, trenching, brooms or grapples. Purchasing this equipment would tackle the necessity of having a blower on the 2011 outfront mower scheduled for replacement in 2018. This would allow a less expensive model to be purchased for mowing only. Item was originally scheduled for replacement in 2016.</p>			
Estimated useful life of equipment or project (in years)			12-15

Reason for Request (select all that apply from drop down list)

	Present Equipment at end of useful life
	Improve public service
	New/expanded operation

Estimated Item/Project Costs		
Yr	Description	Cost
2018	Small articulating compact telescopic loader	65,000
	Expenditure costs	65,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	trade in	1,500
	other revenue sources	1,500

Net Cost of Project to be financed through tax levy	63,500
20% annual funding under capital policy	12,700
current amount funded	50,800

<i>Identify any new operating costs that will be associated with this item/project</i>

Item to be replaced

1991 John Deere Utility Tractor

Disposition	<i>(trade-in, sale, auction, salvage, trf to another department)</i>
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Requested by	Richard Paul Jr
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**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	2 Zero-turn mowers
---------------------------	---------------------------

Department	DPW
Year Requested	2017

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

These 2 zero-turn mowers would replace the existing 2008 Jacobsen mower. These mowers are much more maneuverable than the outfront mowers which will help with the issue of trimming around the numerous plantings and trees through the park and ROW medians. Currently 2 seasonal employees utilize the outfront mower and a push mower to maintain the grounds. Replacing the one machine with 2 smaller and more maneuverable machines will increase efficiency of mowing operations. Purchase of these 2 mowers is less expensive than replacing the Jacobsen.

Estimated useful life of equipment or project (in years)	7
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2017	2 zero-turn 72 in rear discharge mowers	22,000
Expenditure costs		22,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	trade in	1,500
other revenue sources		1,500

Net Cost of Project to be financed through tax levy		20,500
	20% annual funding under capital policy	4,100
	current amount funded	20,500

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

2008 Jacobsen mower

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

Richard Paul, Jr.

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Commercial Lawn Mower
---------------------------	------------------------------

Department	DPW
Year Requested	2018

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

This will replace the current 2011 John Deere commercial mower used for mowing park lands and ROWs around the Village and park. This equipment would not need a snow blower attachment as the park tractor loader will now be used for that operation.

Estimated useful life of equipment or project (in years)	7
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2018	Commercial Mower with 72" deck	15,000
	Expenditure costs	15,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

trade in	5,000
other revenue sources	5,000

Net Cost of Project to be financed through tax levy	10,000
20% annual funding under capital policy	2,000
current amount funded	8,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

2011 John Deere Mower

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by Richard Paul Jr

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	John Deere Gator Replacement
---------------------------	-------------------------------------

Department	DPW
Year Requested	2019

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

The new gator will replace the existing/original John Deere Gator that has accrued countless hours of work between, Recreation, General Gov't Maintenance and Forestry. This item is used to transport employee tools, supplies and other items between Village Hall, the pool building, throughout the park, as well as downtown when needed for setting up special events. Additionally, it serves as another machine to tow a trailer for spraying weeds in the large open spaces of the park, as well as watering the plantings, trees and street flower baskets.

Estimated useful life of equipment or project (in years)	10
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	
2019	New John Deere Gator or equivalent all terrain utility vehicle	7,800
	Expenditure costs	7,800

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

Estimated sale value in 2019	900
other revenue sources	900

Net Cost of Project to be financed through tax levy	6,900
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20% annual funding under capital policy	1,380
current amount funded	4,140

Identify any new operating costs that will be associated with this item/project

Item to be replaced

2008 John Deere Gator

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

sale

Requested by Richard Paul Jr

Capital Budget Request Budget Needs for Years 2016-2020

Equipment /Project	Hydroseeder		
	Department	DPW	
	Year Requested	2020	
Brief narrative description and reason for item/project			
<input checked="" type="checkbox"/>	New		
<input type="checkbox"/>	Replacement		
<p>There have been numerous occasions where after installing new landscaping, especially in ditch areas, the resident or business adjacent to the restoration fails to properly water and maintain the newly planted seed to allow for germination and establishment to avoid erosion. Additionally residents often complain about the erosion matting used to secure the soils from washing out as they always feel there is a mess with the netting that has not degraded as was expected. When hydroseeding, the seed tactifier and any fertilizer is mixed together and equally distributed and aids in controlling erosion, germinating the seed and promoting growth much quicker. This machine has the ability to carry out hydroseeding, fiber mulching, fertilizing, straw tacking, foliar feeding, dust control, remote watering and a number of applications efficiently and cost effectively. This machine can be operated by one person vs. 2-3 with the normal straw and seeding application process which is very helpful in terms of our small crew availability during the construction season. With the addition of the multiple watering operations, this piece of equipment would be able to serve as a back up to the current and only watering set up.</p>			
Estimated useful life of equipment or project (in years)			15-20

Reason for Request (select all that apply from drop down list)

<input checked="" type="checkbox"/>	New/expanded operation
<input checked="" type="checkbox"/>	Reduce personnel time
<input checked="" type="checkbox"/>	Increase efficiency

Estimated Item/Project Costs		
Yr	Description	Cost
2020	300 Gallon Hydroseeder	14,000
Expenditure costs		14,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
other revenue sources		-

Net Cost of Project to be financed through tax levy	14,000
20% annual funding under capital policy	2,800
current amount funded	5,600

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

--

Disposition (trade-in, sale, auction, salvage, trf to another department)

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Requested by

Richard Paul Jr

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	DPW Front End Loader
---------------------------	-----------------------------

Department	DPW
Year Requested	2020

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

This will replace the 2003 front end loader that is currently in service. New loader should have both a standard bucket and 4 in 1 bucket for operations. Current loader was due for replacement in 2018, but was pushed out to 2020. This equipment is used for loading trucks for snow plowing operations, mulch for residents at the Recycling Center, loading dumpsters, loading trucks for Park and ROW Landscaping, Storm Water Activities and Brush Grinding operations. This piece of equipment is used on an almost daily basis.

Estimated useful life of equipment or project (in years)	15
--	----

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2020	Front end loader	150,000
Expenditure costs		150,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
Trade in / Auction		20,000
Brush pickup fee- \$7000 per yr x 5 years		35,000
other revenue sources		55,000

Net Cost of Project to be financed through tax levy		95,000
20% annual funding under capital policy		19,000
current amount funded		38,000

Identify any new operating costs that will be associated with this item/project

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Item to be replaced

2003 John Deere front end loader # 40425
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Disposition *(trade-in, sale, auction, salvage, trf to another department)*

--

Requested by

Richard Paul Jr

**Village of Elm Grove
Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	DPW Street Sweeper	
	Department	DPW
	Year Requested	2020
Brief narrative description and reason for item/project		
	New x Replacement	<p>This will replace the 1990 Elgin Sweeper that is currently in service that was purchased as a refurbished unit in 2000. Due to its age, parts are getting more difficult to procure and it has 3500 hours on the engine and chassis. This can be replaced with another refurbished unit as may be available in 2020. This equipment is used to clean Village streets and parking lots after the snow season and other times throughout the year to meet the requirements of our municipal DNR permitting.</p>
Estimated useful life of equipment or project (in years)		15-20

Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life	

Estimated Item/Project Costs		
Yr	Description	Cost
2020	Refurbished Rotary or Vacuum Street Sweeper	80,000
Expenditure costs		80,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	Trade in / Auction	10,000
	1990 Elgin Pelican Street Sweeper	
	Stormwater fees \$7000 per yr x 5 years	35,000
	other revenue sources	45,000

Net Cost of Project to be financed through tax levy	35,000
20% annual funding under capital policy	7,000
current amount funded	14,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

1990 Elgin Pelican Street Sweeper # 40340

Disposition (trade-in, sale, auction, salvage, trf to another department)

Requested by Richard Paul Jr

**Capital Budget Request
Budget Needs for Years 2017-2021**

Equipment /Project	DPW Wheeled Excavator (backhoe)		
	Department	DPW	
	Year Requested	2021	
Brief narrative description and reason for item/project			
	<input type="checkbox"/>	New	
	<input checked="" type="checkbox"/>	Replacement	
<p>This will replace the 2003 wheeled excavator that is an essential part of the DPW infrastructure maintenance including culvert installation, storm sewer install and repair, sanitary sewer and repair as well as use for emergencies relative to storm damage, etc. This equipment is also used for landscaping restoration, asphalt activities and Brush Grinding operations when needed. This piece of equipment is used on an almost daily basis from March/April through November. The current excavator has been harder to get parts for as there are very few suppliers locally. Additionally, this particular model was not to common in this part of the country.(This was more common overseas and in Canada) When seeking a replacement, strong consideration will be given to locality of dealers and servicers as well as other options that may be available.</p>			
Estimated useful life of equipment or project (in years)			15-17

Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life	

Estimated Item/Project Costs		
Yr	Description	Cost
2021	Wheeled excavator	285,000
Expenditure costs		285,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

Trade in / Auction	45,000
other revenue sources	45,000

Net Cost of Project to be financed through tax levy	240,000
20% annual funding under capital policy	48,000
current amount funded	48,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

2003 Gradall XL3000 # 40410
Disposition <small>(trade-in, sale, auction, salvage, trf to another department)</small>
Requested by <input style="width: 50px;" type="text" value="Richard Paul Jr"/>

**Capital Budget Request
Budget Needs for Years 2017-2021**

Equipment /Project	DPW Vibratory Asphalt Roller
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Department	DPW
Year Requested	2021

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement
<p>This will replace the existing roller that has gone far beyond it's useful life. Purchased used in the late '80's early '90's, this roller no longer has parts available to repair certain components. This has been piece mealed together and items fabricated to keep it working. Due to it's current condition, it no longer compacts with its vibratory roller and relies only on moving back and forth. The compaction of the asphalt is minimal so crews are utilizing the existing hand operated plate compactor to complete the job so the end product can last.</p>	

Estimated useful life of equipment or project (in years)	15-20
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2021	Vibratory asphalt roller	18,000
	Expenditure costs	18,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	Trade in / Auction	500
	other revenue sources	500

Net Cost of Project to be financed through tax levy		17,500
	20% annual funding under capital policy	3,500
	current amount funded	3,500

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

1980 ish unknown brand Roller

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by	Richard Paul Jr
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**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	DPW Garage Updates
---------------------------	---------------------------

Department	DPW
Year Requested	2018

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

Due to many years of deferred maintenance the DPW garage needs updates and maintenance. Some much needed updates were done in 2013 and 2014 This would budget for additional work during 2018. Specific work would be further determined at that time. Currently there is a need for 4 insulated garage doors and 3 non insulated garge doors. This alone holds a cost of approx. \$22K, so budget request is for \$27,000

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase efficiency
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2018	DPW garage updates	27,000
	Expenditure costs	27,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy	27,000
20% annual funding under capital policy	5,400
current amount funded	21,600

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Marcella Road Bridge Replacement
---------------------------	---

Department	DPW
Year Requested	2018—2019-2020

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacement

The Marcella Road bridge has been repaired numerous times and replacement should be planned. The project was discussed in 2013 with Ruekert & Mielke and they indicated it could be submitted to the state for the bridge grant assistance. The project should be submitted to the state in 2017 for the next approval cycle. If approved the village would pay 20% of the total cost. The engineering/design would be done in 2018 and construction in 2019. Per R&M estimate the project is estimated to cost \$350,000 plus \$60,000 for state design and construction administration. **Due to the rejection of the Watertown Plank Road Bridge in the current bridge grant cycle- funding for this bridge in the next cycle is questionable and the Village needs to consider fully funding or other alternatives.**

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Increase safety
<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Submission of project to state bridge grant program	-
2019	Engineering and design	50,000
2020	Construction	360,000
Expenditure costs		410,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	-

Net Cost of Project ot be financed through tax levy	410,000
20% annual funding under capital policy	82,000
current amount funded	174,000

Identify any new operating costs that will be associated with this item/project

current request represents village paying 100% of costs- prior year budget represented Village share of participating in state bridge program at 20%

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by **Richard Paul Jr., Dave De Angelis**

5 Year Capital Budget
Years 2017-2021

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
<u>Recreation</u>						
Pool Rehabilitation	5,000		5,000		5,000	15,000
Basketball Court Rehabilitation	6,500					6,500
Tennis Court Rehabilitation 2014		18,000				18,000
Baseball Diamond Renovation		7,500		7,500		15,000
Water heater for poolhouse					10,000	10,000
Recreation Total	11,500	25,500	5,000	7,500	15,000	64,500

New Equipment Request 2017

recreation

pool deck chairs (24)

4,000

tennis wind screens

2,500

total

6,500

to capital to fund annually

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Pool Upgrades
---------------------------	----------------------

Department	Recreation
Year Requested	2017 , 2019, 2021

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment

The Village has had the policy to budget \$5,000 every other year to be used for repair and rehave of the pool and pool equipment. Items include replacing existing pool equipmetn now in use. Failure of equipment can cause the pool to be shut down during peak seasonal use time resulting in loss of revenue and customer dissatisfaction.

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Increase safety

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Pool Equipment	5,000
2019		5,000
2021		5,000
	Expenditure costs	15,000

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	-

Net Cost of Project ot be financed through tax levy	15,000
20% annual funding under capital policy	3,000
current amount funded	9,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Basketball Court Rehab
---------------------------	-------------------------------

Department	Recreation
Year Requested	2017

Brief narrative description and reason for item/project	
<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment
<p>The court is starting to fade and cracks are forming from wear and tear over the years. The court is used for recreation programs and general play of park users. This proposal is budgeting for the costs of filling cracks and resurfacing.</p>	

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	

Estimated Item/Project Costs		
Yr	Description	Cost
2017	Basketball court- fill cracks and resurface	6,500
	Expenditure costs	6,500

Revenue Sources other than tax levy	
<i>examples: grants, donations, trade-in sale of older item</i>	
other revenue sources	
	-

Net Cost of Project ot be financed through tax levy		6,500
	20% annual funding under capital policy	1,300
	current amount funded	6,500

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

--

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by

Capital Budget Request Budget Needs for Years 2016-2020

Equipment /Project	Tennis Court Rehab- courts 7-9	
	Department	Recreation
	Year Requested	2018

Brief narrative description and reason for item/project			
	<input type="checkbox"/> New <input checked="" type="checkbox"/> Replacment		
<p>Courts were constructed in 1961, resurfaced in 1974, painted in 1985 and 1996 and resurfaced below. The courts are used for recreation programming and to host matched and tournaments for the Elm Grove Tennis Team, Elm Grove Tennis Club and local high schools. The budgeted dollars is the cost for filling cracks, resurfacing and painting.</p> <p>Courts 1-3 1998 2015-2016 Courts 4-6 2012 Courts 7-9 2008</p>			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Estimated useful life of equipment or project (in years)</td> <td></td> </tr> </table>		Estimated useful life of equipment or project (in years)	
Estimated useful life of equipment or project (in years)			

Reason for Request (select all that apply from drop down list)

Present Equipment at end of useful life	
Increase safety	

Estimated Item/Project Costs		
Yr	Description	Cost
2018	Fill cracks, resurface and paint courts 7-9	18,000
Expenditure costs		18,000

Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
other revenue sources		-

Net Cost of Project ot be financed through tax levy	18,000
20% annual funding under capital policy	3,600
current amount funded	14,400

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Softball Diamond Renovation
---------------------------	------------------------------------

Department	Recreation
Year Requested	2018, 2020

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment

The softball diamonds were renovated in 2013. Drainage of the infield areas continues to be a problem and maintenance is required to keep them playable. This request proposes budgeting \$7500 every other year for maintenance. The main cost will be adding baseball diamond soil mix which is typical maintenance for baseball fields to keep the infield playable.

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Increase safety
<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
	Installation of 30-40 yards of mix on each diamond to maintain skin	
2018		7,500
2020		7,500
	Expenditure costs	15,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

	other revenue sources	-

Net Cost of Project ot be financed through tax levy	15,000
20% annual funding under capital policy	3,000
current amount funded	9,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Pool Potable Water Heater		
	Department	Recreation	
	Year Requested	2021	
<u>Brief narrative description and reason for item/project</u>			
	New		
<input checked="" type="checkbox"/>	Replacement		
<p>Current Water heater is approaching end of useful life. Currently there is a 130 gallon natural gas in place. Replace with stainless or fiberglass lining due to pool house environment conditions. This heater provides hot water within the poolhouse to sinks and showers.</p>			
Estimated useful life of equipment or project (in years)			12 years

Reason for Request (select all that apply from drop down list)

X	Present Equipment at end of useful life
	Improve public service

Estimated Item/Project Costs		
Yr	Description	Cost
2021	Water heater for pool showers and sinks, etc.	10,000
	Expenditure costs	10,000
Revenue Sources other than tax levy		
<i>examples: grants, donations, trade-in sale of older item</i>		
	other revenue sources	-

Net Cost of Project to be financed through tax levy	10,000
20% annual funding under capital policy	2,000
current amount funded	2,000

<i>Identify any new operating costs that will be associated with this item/project</i>

Item to be replaced

Water Heater
Disposition <small>(trade-in, sale, auction, salvage, trf to another department)</small>
Requested by Richard Paul Jr

Village of Elm Grove
5 Year Capital Budget
Years 2017-2021

Department/Capital Item	2017	2018	2019	2020	2021	total 17-21
<u>Library</u>						
Computer Replacements		25,950		7,200		33,150
Overhead Light Replacement	15,000					15,000
						-
Library Total	15,000	25,950	-	7,200	-	48,150
						-

New Equipment Request 2017

library

total

- to capital to fund annually

**Capital Budget Request
Budget Needs for Years 2016-2020**

Equipment /Project	Computer Replacements
---------------------------	------------------------------

Department	Library
Year Requested	2018 2020

Brief narrative description and reason for item/project

	New
x	Replacment

Library staff and public computers are on a scheduled replacement cycle of 4 years. They were replaced in 2014 and are again due for replacement in 2018 which would be the same as the Village cycle. Public catalog stations and childrens' education station are on a 5-year cycle. They were replaced in 2015 and are due for replacement in 2020.

Estimated useful life of equipment or project (in years)	
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Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Improve public service
<input type="checkbox"/>	

Estimated Item/Project Costs

Yr	Description	Cost
2018	Employee workstation and public access computers per attached	25,950
2020	Catalog stations and children's education computer	7,200
	Expenditure costs	33,150

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

other revenue sources	-

Net Cost of Project ot be financed through tax levy	33,150
20% annual funding under capital policy	6,630
current amount funded	23,640

Identify any new operating costs that will be associated with this item/project

--

Item to be replaced

--

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

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Requested by Sarah Muench

Village of Elm Grove
Library Computer Request
Years 2017-2021

Funded

<u>Year</u>	<u>description</u>	<u>Each</u>	<u>Total</u>	<u>20%</u>	<u>2016</u>
2017	no capital expenditures				
2018	14 Computer Workstations	1,200	16,800		
	Circulation Office				
	Cataloging				
	Children's Librarian Office				
	2 at service desk				
	Information desk				
	Workroom				
	Director's office				
	6 public internet				
	1 Laptop	1,500	1,500		
	1 Childrens Education station	3000	3,000		
	3 Color laser printers	350	1,050		
	4 barcode scanners	150	600		
			-		
	4 chairs for staff	300	1,200		
	6 chairs for public stations	300	1,800		
			-		
	total 2018		25,950	5,190	20,760
2019	no capital expenditures				
2020	5 Thin Client workstations	400	2,000		
	PC/Thin Client server	1,600	1,600		
	Public Online catalogs (5 yr replacment cycle)				
	4 barcode scanners	150	600		
	1 Childrens Education station	3000	3000		
	total 2020		7,200	1,440	2,880
2021	no capital expenditures				

2017-2021 total 33,150 6,630 23,640

**Capital Budget Request
Budget Needs for Years 2017-2021**

Equipment /Project	Overhead Light replacement
---------------------------	-----------------------------------

Department	Library
Year Requested	2017

Brief narrative description and reason for item/project

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Replacment

Overhead lighting in front section of library is in poor condition and potentially dangerous. Light covers have fallen to the floor several times in the past year and are currently being held in place with straps. New LED lighting will increase useful light for staff work areas, increase visibility in collection areas, and will be more energy efficient, reducing time and cost of frequent flourescent replacements.

Estimated useful life of equipment or project (in years)

Reason for Request (select all that apply from drop down list)

<input type="checkbox"/>	Present Equipment at end of useful life
<input type="checkbox"/>	Improve public service

Estimated Item/Project Costs

Yr	Description	Cost
2017	Replace overhead lights in front of library - Quote- Werner	7,500
2017	Installation of new lighting	7,500
	Expenditure costs	15,000

Revenue Sources other than tax levy

examples: grants, donations, trade-in sale of older item

	other revenue sources	-

Net Cost of Project ot be financed through tax levy 15,000

20% annual funding under capital policy 3,000

current amount funded 15,000

Identify any new operating costs that will be associated with this item/project

Item to be replaced

Disposition *(trade-in, sale, auction, salvage, trf to another department)*

Requested by

Village of Elm Grove Capital Fund and Capitalization Policy

Capital Fund

Purpose: The Village of Elm Grove operates with a capital improvement for the next five years. A separate fund, the Five-Year Capital Fund, is maintained to account for the revenue and expenditures associated with the capital program.

Capital Items: Capital needs are buildings, equipment, furniture, infrastructure such as roads, sewers, stormwater, and parks, and large projects which are not part of ordinary operations and of significant dollar cost to warrant planning and funding consideration.

Procedure: The Village prepares a separate budget for the capital needs which is reviewed prior to the operations budget and then finalized and incorporated in the Village's overall budget which is presented to and approved by the Village Board.

Items are included in the capital fund and budget if their expected cost is greater than \$5,000 and have a useful life of more than five years. The Village may determine that certain technology assets may have a shorter life. This \$5,000 threshold may be reached by a combination of items, such as the replacement of the Village's computer system. In an effort to stabilize the Village levy and fund these larger items without outside debt the Village has chosen to prepare a 5-Year capital budget and fund items 20% per year over a five year period. Funding the capital needs at 20% per year helps maintain a more consistent levy from year to year even if the actual purchases may be higher in one year than another.

Fire Vehicles: Due to the large replacement costs, changing technology, and length of useful life, the Village is currently financing fire equipment in the capital fund by levying a specific annual amount to be used for future fire department needs instead of funding replacement of a specific vehicle due to age. The funds are available and the fire department will request and support the need for a new purchase, whenever possible, in conjunction with annual budget planning.

New Equipment: Beginning in 2016 the capital fund also includes a new equipment category for smaller items in the upcoming year. These items normally have a value of less than \$5,000 but a useful life of more than year and are outside of normal annual operations. The range in cost will normally be from \$2,000 to \$5,000. The expected amount to be levied is approximately \$25,000. Specific items will be submitted during the capital budget process for review and approval.

Other Projects: During the budget cycle the finance committee may discuss projects that have not been formally approved and are not within the 5 year timeframe so that funding options can be explored and committees, residents, and the board are aware of possible upcoming costs.

The main sources of revenue for the 5-Year Capital Fund come from the tax levy, intergovernmental revenues, commercial sources such as donations and investment earnings, the sale of Village assets, and debt. In the case of a large project which is mainly funded through outside debt, such as the stormwater management plan, the Village may record the project revenues and costs in a separate capital project fund.

Capitalization Policy

With the implementation of GASB 34 and the Village's expanded annual financial report assets are now capitalized in the government-wide statements. The Village capitalization procedure is to capitalize infrastructure expenditures of greater than \$10,000 and other items with a value of greater than \$5000. Items included in system replacement are normally capitalized even if the individual items may be less than \$5000 such as for the replacement of the Village's computer system or police squad laptops. It has been the Village's preferred method to replace the network and all individual units at one time. Due to the Village's size in most cases it is more efficient to coordinate replacement and operate with like equipment and technology. In these cases though a specific item value is less than the threshold the purchase/replacement is done as a project.