

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard  
Elm Grove, WI 53122

RECREATION COMMITTEE  
February 16, 2017 \* 5:30 PM \* Park View Room  
AGENDA

1. **Call meeting to order**
  
2. **Approval of minutes from December 15, 2016 meeting**  
*Documents:*  
  
[RC121616md.pdf](#)
  
3. **Winter Fest Update**
  
4. **Splash pad/ Pump capacity update**
  
5. **Other Business**
  
6. **Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

December 15, 2016, 5:30 P.M., Park View Room

1.) Call meeting to order

Trustee Patty Kujawa called the meeting to order at 5:30pm.

Present: Trustee Patty Kujawa, Trustee Tom Michalski, Dr. Sue Retzack, Mr. Dick Hinchcliffe, Ms. Allison Kelly, Mr. Joe Coffey and Ms. Rebekah Schaefer (arrived at 5:50pm)

Excused: Trustee Katy Cornell

Also Present: Ms. Erin Cross, Recreation Director

2.) Approval of minutes from October 11, 2016 meeting

Mr. Joe Coffey moved and Mr. Dick Hinchcliffe seconded approval of the October 11, 2016 meeting minutes with the amendment that Mr. Tom Michalski's absence be noted as excused. The motion carried 6-0.

3.) Update on review of well and pump with regards to splashpad

Ms. Erin Cross noted that original installation details show the pump would be able to support a flow through system, but given the current lifespan and configurations of the pump the Village will be coordinating a pump down test to evaluate the current capacity.

4.) Tonawanda Fifth Grade Farewell Donation Request

A request for a donation of pool use was submitted by Tonawanda Elementary School for their fifth grade farewell. The committee discussed possible alternatives to an outright donation, given the fact that there is an operating cost with the pool. Mr. Joe Coffey moved and Trustee Tom Michalski seconded that a flat fee be charged to the group to cover operating costs. The motion carried 6-0.

5.) Next steps in naming the southeast facility park space

Ms. Erin Cross presented the committee with the name suggestions that were submitted to the Recreation Department. The committee asked that more information be presented with regards to selling the naming rights of the park. Ms. Erin Cross will follow up with other Park and Recreation Departments to present further information at our next meeting.

6.) Discuss time and date of January meeting

Given schedule conflicts for the month of January, the committee decided to hold the next Recreation Committee meeting on February 16<sup>th</sup>.

7.) Other Business

Mr. Dick Hinchcliffe asked if snow fencing would be installed on the sledding hill to delineate an area for sledders to safely walk to the top of the hill without being hit by sledders coming down. Ms. Erin Cross will speak with the Department of Public Works to have this installed.

Dr. Sue Retzack inquired whether there was plowed access to the sledding hill should emergency vehicles need to respond to an incident. Ms. Erin Cross will follow up to make sure there is access.

8.) Adjourn

Mr. Joe Coffey moved and Ms. Allison Kelly seconded approval to adjourn. The motion carried 7-0. The meeting adjourned at 5:57pm.

Respectfully Submitted,

Erin M. Cross, Recreation Director